



HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Minutes Monthly Board Meeting February 7, 2019

Call to Order – it was established that a quorum was present and Director Hoda called the meeting to order at 4:32 p.m.

Attendees

Board Members:

Mr. Brent Anderson
Mrs. Patricia Cuevas
Mr. Mike Favre
Mr. Blaine LaFontaine
Mr. Farron Hoda

Other

Mr. David C. Pitalo – Executive Director
Attorney Heather Smith

Absent

Mr. James Lamy

Pledge of Allegiance and Silent Prayer - Lead by Director Mike Favre

Request to Address the Board

Motion was made by Director LaFontaine to accept the Property/Equipment and Inland Marine Insurance Policy as presented by BXS Insurance agent Mr. Frank Bordeaux. Director Favre seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas
Voting Nay: None
Abstaining: None
Absent: Director Lamy

Board Action Items

Motion was made by Director Favre to approve the minutes from the January 3, 2019 Monthly Board Meeting as presented as EXHIBIT A, Director Cuevas seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, Favre, Cuevas
 Voting Nay: None
 Abstaining: Director LaFontaine
 Absent: Director Lamy

Motion was made by Director Favre to approve the January, 2019 Docket as presented as EXHIBIT B, Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, Favre, LaFontaine, Cuevas
 Voting Nay: None
 Abstaining: None
 Absent: Director Lamy

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$ 153,163.63	\$138,809.33	\$ 120,126.34	\$ -33,037.29
O & M Water	\$ 23,871.16	\$ 19,331.25	\$ 16,321.49	\$ -7,549.67

Executive Director

Kiln Lift Station – Jeff Clemmons with Compton Engineering – Information Only No Action Required

Error on 2018 Over/Under – Corrected Adjustments – Information Only No Action Required

Continued discussion on Capital Expenditures Annual Budget – Tabled for later discussion

Update on NRWTP new hardware/software – Information Only No Action Required

MS State Department of Health – Report of Inspection of Drinking Water Supply – Information Only No Action Required

Update on Nutrient removal solutions – Information Only No Action Required

Gerald W. Rigby, CPA, PA – HCUA was audited by independent peer group – Information Only No Action Required

Motion was made by Director LaFontaine to hire Carol G. Hart as Operator at the hourly rate of \$16.00 and Wesley Moxley as Operator at the hourly rate of \$17.00 an hour. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas
 Voting Nay: None
 Abstaining: None
 Absent: Director Lamy

Motion was made by Director LaFontaine to increase the annual rate of pay for HCUA employee Duane W. Wray, Jr., Wastewater Manager to \$55,000.00. Director Favre seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas
 Voting Nay: None
 Abstaining: None
 Absent: Director Lamy

Motion was made by Director Cuevas to increase the annual rate of pay for HCUA employee Sean Henton, Water Manager to \$53,000.00. Director Favre seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas

Voting Nay: None

Abstaining: None

Absent: Director Lamy

Review Master Plan List for Updates – Information Only No Action Required

Water Report – Information Only No Action Required

Wastewater Report – Information Only No Action required

New Business

Director Anderson request that Board Attorney Smith or Executive Director Pitalo contact the Public Service Commission in regards to the certificated area belonging to the KUFd with the possibility of transferring the certification to the HCWSD.

Old Business

Director LaFontaine gave an update on the Task Force and its purpose of shared services. The list of members include: Ty Necaise for PWSD and KUFd, Tommy Hayes for HCWSD, Josh DeSalvo for the City of Bay St. Louis, and Shane LaFontaine for the City of Waveland. The group will set meeting dates, discuss and gather information to present to the Board within 90 days.

Closed Session

A motion was made by Director Favre to go into a closed session Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Hoda, LaFontaine, Favre, Cuevas, Anderson

Voting Nay: None

Abstaining: None

Absent: Director Lamy

Executive Session

A motion was made by Director Favre to go into Executive Session for personnel reasons regarding HCUA employee David Brown. Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Hoda, LaFontaine, Favre, Cuevas, Anderson

Voting Nay: None

Abstaining: None

Absent: Director Lamy

A motion was made by Director Favre to come out of Executive Session with no action taken. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Hoda, LaFontaine, Favre, Cuevas, Anderson

Voting Nay: None

Abstaining: None

Absent: Director Lamy

Director Favre made a motion to approve a pay increase for HCUA employee David Brown of \$1.00 an hour or an increase in annual salary of \$2080.00. The salary upgrade is based on his increased work duties and by earning his Water Certificate. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Hoda, LaFontaine, Favre, Cuevas, Anderson

Voting Nay: None

Abstaining: None

Absent: Director Lamy

Other Business - None

Adjourn or Recess

A motion was made by Director Favre to adjourn the Meeting at 6:45 Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Hoda, Favre, Anderson, LaFontaine, Cuevas

Voting Nay: None

Abstaining: None

Absent: Director Lamy



Chairman/Vice Chairman



Executive Director