



HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Minutes Monthly Board Meeting March 5, 2020

Call to Order – It was established that a quorum was present as Chairman Eddie Favre called the meeting at 4:32 pm.

Attendees:

Board Members:

Mrs. Patricia Cuevas
Mr. Eddie Favre
Mr. Farron Hoda
Mr. Ron Duckworth

Other:

Mr. David C. Pitalo – HCUA Executive Director
Heather Smith – Board Attorney

Absent:

Mr. James Lamy
Mr. Mike Favre

Pledge of Allegiance and Silent Prayer – Led by Director Cuevas

Request to Address the Board - None

Board Action Items

Motion was made by Director Cuevas to approve the February 6, 2020 Monthly Board Meeting as presented as EXHIBIT A, Director Duckworth seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Favre, Cuevas, Hoda, Duckworth
Voting Nay: None
Abstaining: None
Absent: Director James Lamy, Director Mike Favre

Motion was made by Director Hoda to approve the February 2020 Check Summary as presented as EXHIBIT B, Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Favre, Cuevas, Hoda, Duckworth
 Voting Nay: None
 Abstaining: None
 Absent: Director James Lamy, Director Mike Favre

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$ 137,593.37	\$139,918.33	\$ 140,803.85	\$ 3,210.48
O & M Water	\$ 11,344.49	\$ 19,708.83	\$ 19,741.24	\$ 8,396.75

Motion was made By Director Duckworth to approve the surplus one HP CPU hard drive asset #1054 determined to be of no value to the HCUA as the item is beyond repair. Director Hoda seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors Favre, Cuevas, Hoda, Duckworth
 Voting Nay: None
 Abstaining: None
 Absent: Director James Lamy, Director Mike Favre

Motion was made by Director Cuevas to approve the surplus one HP CPU hard drive asset #1007 and # 1008 determined to be of no value to the HCUA as the item is beyond repair. Director Hoda seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Favre, Cuevas, Hoda, Duckworth
 Voting Nay: None
 Abstaining: None
 Absent: Director James Lamy, Director Mike Favre

Motion was made by Director Cuevas to Approve Executive Director Pitalo to be the sub recipient authorized signatory of all NPDES and Anti-Degradation forms. Director Hoda seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Favre, Cuevas, Hoda, Duckworth
 Voting Nay: None
 Abstaining: None
 Absent: Director James Lamy, Director Mike Favre

Motion was made by Director Hoda to approve the RESOLUTION DECLARING THE INTENTION OF THE BOARD OF DIRECTORS OF THE HANCOCK COUNTY UTILITY AUTHORITY (THE "AUTHORITY"), TO APPROVE A NON-REVOLVING LINE OF CREDIT SECURED BY A GRANT ANTICIPATION NOTE, SERIES 2020 (THE "2020 NOTE"), OF THE AUTHORITY IN THE MAXIMUM PRINCIPAL AMOUNT OF NOT TO EXCEED ONE MILLION FOUR HUNDRED TWO THOUSAND DOLLARS (\$1,402,000) (THE "2020 NOTE") TO RAISE MONEY FOR THE PURPOSE OF PROVIDING INTERIM FINANCING FOR THE CONSTRUCTION OF THE PROJECT AUTHORIZED IN THE SUB-AWARD AGREEMENT (MDEQ AGREEMENT NO. 20-00046), DATED JANUARY 17, 2020, BETWEEN THE MISSISSIPPI DEPARTMENT OF

ENVIRONMENTAL QUALITY AND THE AUTHORITY, WHICH PROJECT INCLUDES THE CONSTRUCTION OF A CENTRAL SANITARY WASTEWATER COLLECTION SYSTEM, THE DECOMMISSIONING OF RESIDENTIAL SEPTIC SYSTEMS, THE ESTABLISHMENT OF CONNECTIONS FROM THE INCLUDED RESIDENCES TO THE NEWLY CONSTRUCTED WASTEWATER COLLECTION SYSTEM, PAYING THE COST OF ISSUANCE OF THE 2020 NOTE, AND FOR RELATED PURPOSES; AND DIRECTING THE SALE AND PUBLICATION OF A NOTICE OF SALE FOR THE NOTE; AND FOR RELATED PURPOSES. . Director Duckworth seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Favre, Cuevas, Hoda, Duckworth
Voting Nay: None
Abstaining: None
Absent: Director James Lamy, Director Mike Favre

Motion was made by Director Cuevas to approve the RESOLUTION OF THE BOARD OF DIRECTORS OF THE HANCOCK COUNTY UTILITY AUTHORITY (THE "AUTHORITY") AUTHORIZING AND DIRECTING PREPARATIONS FOR THE ISSUANCE OF A SERIES OF REFUNDING BONDS OF THE AUTHORITY FOR THE PURPOSE OF REFUNDING ALL OR A PORTION OF CERTAIN OUTSTANDING BONDS OF THE AUTHORITY; AND PAYING THE COSTS OF ISSUANCE OF SUCH BONDS; AND FOR RELATED PURPOSES. Director Duckworth seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Favre, Cuevas, Hoda, Duckworth
Voting Nay: None
Abstaining: None
Absent: Director James Lamy, Director Mike Favre

Executive Director

Update on solar project – Information Only NO Action Required

- Received RFQ's
- Schedule workshop and interviews
- Choose vendor

Motion was made by Director Cuevas to approve the routine washout and inspection of water tanks by the lowest bidder American Tank Maintenance for \$2900.00 per tank. Director Hoda seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Favre, Cuevas, Hoda, Duckworth
Voting Nay: None
Abstaining: None
Absent: Director James Lamy, Director Mike Favre

Motion was made by Director Cuevas to amend the 2019 – 2020 Water Budget by \$25,000.00 to accommodate the routine washout and inspection of the water tanks. Director Hoda seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Favre, Cuevas, Hoda, Duckworth
Voting Nay: None
Abstaining: None
Absent: Director James Lamy, Director Mike Favre

Bayou LaCroix Project updates - RFQ's due in on March 6, 2020 @2:00 pm – Information Only
No Action Required

- Engineering Services
- Legal Services
- Administrative Services

Update on the Western Regional outfall Project – Information Only No Action Required

- Received Permit limits for new location
- Required to complete NPDES permit application to include an Anti-Degradation Report
- Working with BMA to gather information

Repairs to front grit system – Information Only No Action Required

Water Report – Information Only No Action Required

Wastewater Report – Information Only No Action Required

New Business - None

Old Business

Board agreed to postpone these items for the March 10, 2020 Meeting.

- Discussion on CDBG Projects listing for each entities project location.
- Discussion and Approval of the 2018/2019 Over/Under
- Evaluation of Executive Director David C. Pitalo
- Water Usage

Closed Session - None

Executive Session - None

Other Business - None

Adjourn or Recess

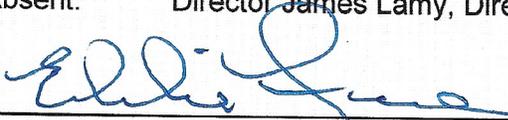
Motion was made by Director Cuevas to recess the meeting at 5:18 pm, Director Hoda seconded the motion, and it was voted on and carried with a unanimous vote, with the voting as follows:

Voting Yea: Directors Favre, Cuevas, Hoda, Duckworth

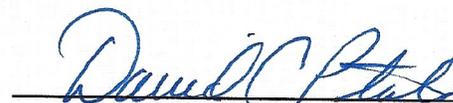
Voting Nay: None

Abstaining: None

Absent: Director James Lamy, Director Mike Favre



Chairman/Vice Chairman



Executive Director