HANCOCK COUNTY UTILITY AUTHORITY

EXHIBIT A

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Monthly Board Meeting
March 10, 2015

Call to Order – Meeting was called to order by Chairman Fillingame 4:33 p.m.

Attendees
Mr. Les Fillingame
Mr. Joshua DeSalvo
Mr. Jimmy Lamy
Mr. Shane LaFontaine
Mr. Tim Cameron
Mr. Shane Finley

Absent
Mr. Steve Seymour

Election of new Vice-Chairman

Pledge of Allegiance and Silent Prayer – Lead by Director Josh DeSalvo

Request to Address the Board
None

Board Action Items
Motion was made by Director LaFontaine to accept the minutes of the February 10, 2015 Monthly Board Meeting, presented as Exhibit A, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

Motion was made by Director DeSalvo to accept the minutes of the February 24, 2015 Special Board Meeting, presented as Exhibit B, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,

Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

Motion was made by Director LaFontaine to approve the February 2015 Check Summaries, presented as Exhibit C, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$118,532.35	$137,907.42	$139,088.14	$ 20,555.79
O & M Water	$ 20,657.26	$ 21,512.67	$ 7,197.53	$ -13,459.73
Land Acquisition	$ 4,662.50			
CDBG Projects	$200,692.30			

Motion was made by Director Lamy to approve the CDBG Request for Cash, presented as EXHIBIT D, in the amount of $40,639.74, Director LaFontaine seconded the motion, it was voted on and carried by unanimous vote, with the voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

Motion was made by Director LaFontaine to approve the Consent Agenda – presented as **EXHIBIT E** through **EXHIBIT G**, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

EXHIBIT E - Approval to spread on the minutes the letter to Attorney Mike Haas, dated February 25, 2015, concerning the Kiln Utility and Fire District HCUA appointment, as attached to the minutes from the February 24, 2015 Special Board Meeting.

EXHIBIT F - Approval of and to spread on the minutes the ***RESOLUTION OF THE HANCOCK COUNTY UTIILTY AUTHORITY REQUESTING THE LEGISLATURE OF THE STATE OF MISSISSIPPI TO EITHER AMEND SECTION 49-17-737 OR ENCACT CERTAIN LOCAL AND PRIVATE LEGISLATION PERTAINING TO THE APPOINTMENT OF THE HANCOCK COUNTY UTILITY AUTHORITY BOARD OF***

DIRECTORS, as attached to the minutes from the February 24, 2015 Special Board meeting.

EXHIBIT G - Approval of change order SCADA-09 to the SCADA construction contract with WaterTech Corp in the deductive amount of $31,577.85 contingent upon approval by MDEQ and Board Attorney Ladner. This change reflects the final contract amount of all work completed under this contract.

End of Consent Agenda Items

Motion was made by Director LaFontaine to approve change order no. 5 to W8-Bayside Park Water System and S4 & W4 Pearlington Completion Contract with Hudson Contracting, Inc., presented as EXHIBIT H, in the deductive amount of $52,801.78 (-$55,291.19 for S4 & +$2,489.41 for W4) contingent upon approval by MDEG, MS Department of Marine Resources and Board Attorney Ladner. This change order summarizes quantities used to complete the work for the S4 and W4 projects in Pearlington, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

This item was tabled until the April 2015 meeting - EXHIBIT J - Approval of contract modification no. 14 to the Term Bid 2011-14 construction contract with Jay Bearden Construction in the additive amount $280,731.16 contingent upon availability of funds, appropriate budget modification, and approval by MDEQ and Board Attorney Ladner. This change order adds the required quantities and line items necessary to complete the reversal of flow from the Central Ave lift station to the new Utility Authority Lift Station on Hwy 603

Executive Director

FirstCall participation – Executive Director Pitalo explained to the Board the advantages of participating in the FirstCall program, also, that the Authority could participate at no cost.
Motion was made by Director DeSalvo to authorize Executive Director Pitalo to pursue participation in FirstCall, Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

Automobile accident – 02/18/2015 – Executive Director Pitalo informed the Board of the recent auto accident involving an Authority vehicle.

Results of Water Assessment Study - Executive Director Pitalo informed the Board of the results of the recent Water Assessment Study, in which the scores were a 5.0 and a 4.7.

Septage Receiving Ordinance – Executive Director Pitalo asked the Board to review and sign the Amendment #1, which was approved at the February 14, 2015 meeting.

Update of fluoridation systems for HCUA – Executive Director Pitalo informed the Board of the opportunity to participate in the MDOH funded Fluoridation Project, presented as EXHIBIT **I**.
Motion was made by Director LaFontaine to authorize Executive Director Pitalo to signed the "Attestation Statement for Funding a Community Water Fluoridation Project" agreement, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

New Business
None

Old Business
Update on Water Service participation
02/10/2015 – Lengthy discussion on Water Service participation with Mayor Fillingame stating that he would like to schedule a workshop after Mardi Gras with the City of Bay St. Louis Council to discuss the options available for the City to accept water services.

03/10/2015 - After a lengthy discussion none of the previous issues or concerns were resolved. A workshop will be scheduled soon to further discuss the water service issues.

Closed Session, determined not needed

Executive Session, determined not needed

Other Business
Attorney Ladner presented to the Board the revised legal amendments for projects W8 and S6, and explained the amount of funds needed are much less than originally anticipated.

Motion was made by Director Lamy to approve the Revised Amendment #7 to the Legal Contract for Project Number 02-S6 – Kiln Wastewater Collection System, to reduce the funds originally requested from $95,000 to $50,000, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

Motion was made by Director Lamy to approve the Revised Amendment #7 to the Legal Contract for Project Number 03-W8 – Hancock County Water and Sewer District Water Distribution System, to reduce the funds originally requested from $60,000 to $20,000, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

Also, Attorney Ladner informed the Board of issues concerning the acquisition of a service connection and ROE easement located on Kiln Picayune Road, CE9110. She explained that the property owner is deceased and the heirs are minor children and there may be an opportunity for the easement to be donated.

Motion was made by Director LaFontaine to authorize Attorney Ladner to accept the donation of a vault easement and service connection easement for CE9111/CE9112 from the property owner and authorization given to take the necessary legal channels to finalize donation, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

Motion was made by Director DeSalvo to authorize Attorney Ladner to accept the donation of a service connection easement for CE9110 from the property owner and authorization given to take the necessary legal channels to finalize donation, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with the voting as follow:
Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron

Absent: Director Steve Seymour

Adjourn or Recess

Motion was made by Director LaFontaine to adjourn the meeting at 6:05 p.m., Director DeSalvo seconded the motion, and it was voted on and carried by unanimous vote, with voting as follows:

Voting YEA: Directors DeSalvo, Fillingame, Finley, Lafontaine, Lamy,
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Steve Seymour

Chairman/Vice-Chairman

Executive Director

EXHIBIT B

HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Special Board Meeting
March 26, 2015

Call to Order - Meeting was called to order by Chairman Fillingame 4:35 p.m.

Attendees
Mr. Tim Cameron
Mr. Joshua DeSalvo
Mr. Les Fillingame
Mr. Shane Finley
Mr. Jimmy Lamy
Mr. Steve Seymour

Absent
Mr. Shane LaFontaine

Pledge of Allegiance and Silent Prayer - Lead by Director Josh DeSalvo

Request to Address the Board
None

Board Action Items
Discussion on reversal of flow at the Central Avenue lift station - Executive Director Pitalo requested the Board to make a decision on proceeding with the project to reverse the flow at the Central Avenue lift station or the water service project in the Bayside Park area.
Director DeSalvo informed the Board that HCWSD wasn't agreeable with the reversal of the flow project and requested that the Bayside Park project take priority. He explained that the HCWSD was willing to pay up to $25,000 to the Authority to offset the cost of sewer pipe supplies previously purchased by the S.H. Anthony Company for the lift station project, the approximate cost of the sewer pipe supplies was $52,000. Also, the Authority will be working with Brown, Mitchell and Alexander, Inc. to surplus the purchased materials.

Motion was made by Director DeSalvo to move the allocated funds from the Central Ave Lift Station reversal project under the S6-Kiln Sewer Collection Project to the W8- Bayside Water Distribution System Project per the request of the Hancock County Water & Sewer District, contingent upon approval by

MDEQ, board attorney Ladner and the appropriate budget modification. These funds will provide water lines and connections for the streets that were alternates in the current construction contract with Hudson Contracting, Inc., Director Seymour seconded the motion; it was voted on and carried with a unanimous vote, with the voting as follows:

Voting YEA: Directors DeSalvo, Fillingame, Finley, Lamy, Seymour
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Shane LaFontaine

Adjourn or Recess

Motion was made by Director Seymour to adjourn the meeting at 5:05 p.m., Director DeSalvo seconded the motion, and it was voted on and carried by unanimous vote, with voting as follows:

Voting YEA: Directors DeSalvo, Fillingame, Finley, Lamy, Seymour
Voting NAY: None
Abstaining: Director Tim Cameron
Absent: Director Shane LaFontaine

Chairman/Vice-Chairman *Executive Director*