



HANCOCK COUNTY UTILITY AUTHORITY

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Monthly Board Meeting *June 11, 2013*

Call to Order - The meeting was called to order by Chairman Bill Johnson at 10:07 AM.

Attendees:

Mr. Bill Johnson Mrs. Lili Stahler
Mr. Mike Collard Mr. Les Fillingame
Mr. David Yarborough Attorney Mike Haas – Representative for PWSD as a non-voting member
Mr. Al Smith

Not In Attendance:

Pledge of Allegiance and Silent Prayer – Lead by Attorney Mike Haas

Request to Address the Board

None

Board Action Items

Motion was made by Director Yarborough to approve the minutes of May 14, 2013 Monthly Board Meeting. Director Stahler seconded the motion; it was voted on and carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Director Fillingame to approve the April 2013 Check Summaries as presented, Director Stahler seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & MWastewater	\$ 159,622.41	\$ 139,946.08	\$ 163,366.15	\$ 23,420.07
O & M Water	\$ 3,686.32	\$ 29,315.00	\$ 4,785.55	\$-24,529.45
2004 Bond	\$ 6,093.75			
2010 Bond	\$125,908.13			
CIAP-Kiln	\$ 59,131.87			
Land Acquisition	\$ 35,912.24			
CDBG Projects	\$301,051.23			

Motion was made by Director Fillingame to approve the CDBG Request for Cash in the amount of \$450,235.62 as presented, Director Yarborough seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Note: Agenda showed the amount of the Request for Cash as \$450,235.620, correct amount is stated above.

Motion was made by Director Yarborough to approve the removal for "Bullet Item One" from the Consent Agenda, Director Fillingame seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Director Fillingame to approve the remaining 2 items of the original Consent Agenda Director Yarborough seconded the motion; it was voted on and carried with a majority vote with Director Collard abstaining from the vote.

- ~~• Approval to reduce the .70 per thousand gallons water rate to .35 cents per thousand gallons after the entity has met its monthly requirement. Also, the recommendation to give Pearlington the same .35 per thousand gallons rate after they have purchased 90% of their monthly requirement.~~
- Approval of Amendment No. 17 to the Engineering agreement with Neel Schaffer, Inc. for the W7-Eastern Regional Water Supply System to provide continued construction administration and RPR services in the additive hourly not to exceed amount of \$94,500.00, contingent on the approval of MDEQ, Board Attorney Artigues and the appropriate budget amendment. This amendment is projected to provide these services through the anticipated completion of construction in December 2013,
- Approval of Amendment No. 7 to the Engineering Agreement with G.E.C, Inc. (formerly KLL). for the Hancock County Regional SCADA System to provide continued construction administration and RPR services in the additive hourly not to exceed amount of \$10,000.00, contingent on the approval of MDEQ, Board Attorney Artigues and the appropriate budget amendment. This amendment is projected to provide these services through the November 2013.

This ends the consent agenda item(s).

Motion was made by Director Yarborough to ratify the original 2011/2012 Audit Committee which included Mr. Tony W. Ladner, who is no longer a HCUA Board member, to now include Director Les Fillingame. This change was necessary prior to this meeting due to the auditor, Gerald W. Rigby citing the necessity to have the 2012 audit approved and submitted to the Federal Audit Clearinghouse no later than June 30, 2013, Director Stahler seconded the motion; it was voted on and carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Yarborough to elect Director Fillingame, Director Stahler and Director Smith as the Audit Committee for the 2012-2013 audit, Director Fillingame seconded the motion; it was voted on it carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Director Yarborough to accept the 2012 Audit as presented, Director Smith seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Director Yarborough to approve Payment Request No. 18, S6 CIAP Kiln Sewer Connection Project, MSCIAP Project No. MS.R.771-2, in the amount of \$19,012.95, contingent on approval by the Mississippi Department of Marine Resources and Board Attorney Artigues. This pay request includes invoices from Jay Bearden Construction in the total amount of \$19,012.95, Director Stahler seconded the motion; it was voted on and carried with a majority vote, with Director Collard abstaining from the vote.

Executive Director

Draft of 2013-2014 Water and Wastewater Budgets – Each board member was presented a draft of the 2013-2014 budget and given an explanation of several categories – information only – no action required.

Preventative maintenance plans of all facilities and infrastructures – Executive Director Pitalo informed the Board of the implementation of the preventative maintenance plans for all wastewater and water facilities.

Thanks to HCWSD – Executive Director Pitalo expressed gratitude to the Hancock County Water and Sewer District and its employees for their help in repairing a break in a sewer line on Kiln DeLisle Road; with their help we were able to get the repair done quickly and cost effectively.

Waterline repair to jail – The Board was informed of a damaged line at the jail facility and then need to make repairs. It will be necessary to turn off the water for several hours and a "boil water" notice issued for approximately two days after the repair.

Draft of Master Plan – Mr. Bill Mitchell pointed out a couple of areas in the draft (1) SRF – as previously discussed, they recommend scheduling meetings with MDEQ to first ask forgiveness of the loans and if that is not granted, then restructuring is the next best option, (2) also, he recommended that if funds do become available, possibly the "Restore" funds, that a consolidation study be conducted by an independent consultant or contractor, (3) recommends if the opportunity arises to acquire any TESI certificated area, it would be in the best interest of HCUA to do so, and (4) recommends in regards to infiltration/inflow issues, as funds are available to look into investing in the corrections of any many areas as possible.

Not on Agenda – Jourdan River Shores – the Board was informed that HCUA has taken over the operation/maintenance of the Jourdan River Shores WWTP until such time as the new pump station is completed.

Due to need of Directors Fillingame, Yarborough and Stahler having to leave the meeting, for prior commitments, Attorney Artigues presented the Board with an opportunity to review, on a per parcel basis, a total of one appraisals/review appraisals(s) for Project S6 – Kiln Sewer Collection, for the purpose of establishing a basis for making a fair market value offer. After a full discussion, a motion was made by Director Yarborough to authorize Attorney Ronnie Artigues to proceed with the fair market value offers, based on said information, in the amounts indicated in each file on the parcels shown on the **attached one page(s)** and to allow Attorneys Ronnie Artigues and Jack Pittman and Executive Director Pitalo to review, recommend and proceed with FMVOs as needed to avoid delays in the project, Director Fillingame seconded

the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

New Business

Old Business

(1) Director Pitalo explained that excess dirt, rubble and debris have been placed around the north perimeter of the equalization lagoon. In discussion with management personnel of the Bay St. Louis Department of Public Works months ago, it was stated this material would be removed. This has not been accomplished.

- Executive Director Pitalo met with Mayor Fillingame and BSL Public Works Director and notified them of contractors to take to take most of the excess dirt. Executive Director was informed by public works director of their plans on clearing a wooded area on the east side of the power substation to use as a lay down yard for dirt, gravel, sand, etc. There is a concern for liability issues.
- Director Pitalo explained he had met with a contractor during the week of May 7, 2012 and the contractor would begin hauling debris the week of May 14, 2012. Director Pitalo and Board Attorney Artigues advised the board that the Old Spanish Trail entry to the Lagoon site is not to be used due to liability issues.
- Director Fillingame recommended that the locks on the gates to be changed and only key people from HCUA and the City of Bay St. Louis have keys.

Motion was made by Director Ladner to issue a letter to the City of Bay St. Louis requesting the removal of the dirt, rubble and debris for the lagoon site, Director Johnson seconded the motion; it was voted on and carried by majority vote, with Director Fillingame voting NO.

(2) Director Smith asked that if there are monies left to be used in Bayside Park after all the project are complete, that when the work starts, that it start in the front of Bayside and work to the back.

Executive Director Pitalo asked that the HCWSD issue a letter of request for the work as Director Smith explained to the board.

Mrs. Nancy Depreo of HCWSD informed the Board that by decision of the HCWSD Board, when Phase II of the Bayside Park Water project begins they prefer to connect all streets with the most houses on them, rather than their original request of the houses which are delinquent on their sewer bills.

03/14/2013 - Ms. Depreo of HCWSD asked that a correction be made to Item #2, explaining the above was the original motion by their Board, but was later changed to say "as funds are available for Phase II, when the work begins, they will connect the streets with the most houses as opposed to the "front to back" approach."

Executive Director Pitalo requested a list of the streets the HCWSD would like to begin the work with. Ms. Depreo explained that she had provided Digital Engineering with the list and they have already begun estimating cost per street.

Motion was made by Director Yarborough to approve the change as requested by Ms. Depreo, Director Fillingame seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

04/09/2013 - Motion was made by Director Yarborough to consider this item complete and remove it from the agenda, as it was approved as Bullet #1 under the Consent Agenda items at

this meeting, Director Fillingame seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

(3) Discussion and developing a more accurate description of the area the City of Bay St. Louis is requesting to use as a lay down yard.

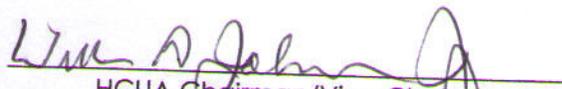
02/14/2013 - Director Fillingame pointed out for the record that there is not an actual transfer of ownership of the lagoon from the City of Bay St. Louis to Hancock County Utility Authority, but indefinite continuous use of the property for a one-time payment of \$1.00. Also, he presented the Board with a diagram of the area the City of Bay St. Louis will be using as a lay down yard. Also, the area will be fenced and with maintain a green buffer for the benefit of residents in the area.

Motion was made by Director Yarborough to approve the parcel as described in the diagram presented to the Board for the lay down yard, Director Fillingame seconded the motion; it was voted on and it carried with a majority vote, with Director Collard and Director Pro Tempe Baxter abstaining from the vote.

Executive Session

Adjourn or Recess

Motion was made by Director Yarborough to adjourn the meeting, Director Stahler seconded the motion; it was voted on and carried with a majority vote with Director Collard abstaining from the vote.



HCUA Chairman/Vice Chairman



HCUA Executive Director