

# HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576  
Telephone 228-467-3702 • Fax 228-467-6206

## Minutes Monthly Board Meeting June 8, 2017

Call to Order – it was established that a quorum was present and Director DeSalvo called the meeting to order at 4:31 p.m.

### Attendees

#### *Board Members:*

Mr. Joshua DeSalvo  
Mrs. Patricia Cuevas  
Mr. Shane LaFontaine  
Mr. Les Fillingame

### Other

Mr. David C. Pitalo – Executive Director  
Attorney Heather Smith

### Absent

Mr. James Lamy  
Mr. Scotty Adam

Pledge of Allegiance and Silent Prayer – lead by Director Fillingame

Request to Address the Board - None

### Board Action Items

Motion was made by Director Cuevas to approve the Minutes from April 6, 2017 Monthly Board Meeting as presented as EXHIBIT A - Director Fillingame seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

Monthly Board Meeting – June 8, 2017

Motion was made by Director Fillingame to approve the Minutes from the May 8, 2017 Monthly Board Meeting as presented as EXHIBIT B - Director DeSalvo seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors DeSalvo, Fillingame  
Voting Nay: None  
Abstaining: Director Cuevas, Director LaFontaine  
Absent: Director Lamy, Director Adam

Motion was made by Director LaFontaine to approve the May 2017 Docket as presented as Exhibit C - Director Cuevas seconded the motion; it was voted on and carried by majority vote with the voting as follows: Director Fillingame seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$ 127,369.49	\$144,554.70	\$ 145,121.78	\$ 17,752.29
O & M Water	\$ 20,063.05	\$ 16,880.53	\$ 20,052.31	\$ - 10.74

Motion was made by Director Cuevas to approve the transfer of \$7,000.00 from Water Service account to District O&M account as presented as Exhibit D to repay budgetary loan as approved from minutes on September 10, 2015 Board meeting. Director Fillingame seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

Motion was made by Director LaFontaine to approve the surplus of one HP Photosmart 5510 Printer with Asset #1349 determined to be of no value to the Authority as the item is beyond repair. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

Motion was made by Director LaFontaine to approve the surplus of two weed eaters with Asset # 1398 and Asset # 1419 determined to be of no value to the Authority as the item is beyond repair. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

Motion was made by Director Fillingame to approve LUBA's Workers Comp for the 2017-2018 Renewal of \$9,338.00 as the carrier for the Workers Compensation Policy as presented as EXHIBIT E – Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

#### Request to Address the Board

Mr. Jeff Cantin with Sun Pro Solar gave a presentation and spoke on how solar energy can benefit the HCUA as alternative energy solutions for our different sites. Mr. Cantin also provided the Board Members with a detailed handout of the NRWTP – Information Only No Action Required

#### Executive Director

Research on Grant Funding Mechanism for Solar Power – Information Only No Action Required

EXHIBIT F – Gouras & Associates - Financial Options for Alternative Energy

- EPA
- MDEQ
- Corp of Engineers
- Grants.gov
- USDA.gov
- Department of Energy
- EERE Exchange
- dSIREus.org
- Fedconnect.com

Preliminary Engineering Study for HCUA Treatment of Wastewater from Stennis Space Center  
After some discussion the Board decided to hold a workshop on June 19<sup>th</sup>, 2017 @ 4:30p.m. to further discuss the project in detail.

Approval for Executive Director Pitalo to attend the WEFTEC Conference & Expo in Chicago, IL  
from October 1<sup>st</sup> thru 4<sup>th</sup> with approximate cost of \$1,400.00. Motion was made by Director Cuevas to allow Executive Director Pitalo to attend the WEFTEC Conference in Chicago, IL. Director Fillingame seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

Approval of the quote for the installation of the Grit Pump and Cyclone at the SRWWTP

Motion was made by Director Fillingame to approve Watertech Corporation with a quote of \$14,300.00 as the lowest and best bid for the installation of the Grit Pump and Cyclone. Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

Hancock County Youth Leadership Program toured the SRWWTP – Information Only No Action Required

Potential Grant funding for Old Joe Moran Road/Cuevas Road New Sewer Pump Station.  
Mr. Jack Cleveland addressed the Board on the possibility of CDBG money being available for this project. Mr. Cleveland will be attending a meeting in Jackson and will keep the HCUA Board apprized on the outcome. – Information Only No Action Required

Review of Hurricane Preparedness – Maintenance on all generators completed - Information Only No Action Required

2017-2018 Proposed Water and Wastewater Budget – Information Only No Action Required

Wastewater Report – Information Only No Action Required

Water Report – Information Only No Action Required

New Business - None

Old Business

Discussion on the reimbursement for PWSD relocation of septic tank located 16038 Oahu Road, Pearlington. After some discussion a motion was made by Director LaFontaine to not reimburse the PWSD for relocating the septic tank as this should be the responsibility of the PWSD as noted by the signed MOU. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

Discussion on Port and Harbor Commission as Director DeSalvo had no additional information to present will update the Board at the July Board meeting.

Closed Session - None

Executive Session

Motion was made by Director Lafontaine to consider going into executive session, Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

Motion was made by Director Fillingame to go into executive session, for the purpose of discussing a personnel issue, Director LaFontaine seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame

Voting Nay: None

Abstaining: None

Absent: Director Lamy, Director Adam

Motion was made by Director Fillingame to leave executive session, with no action taken, Director LaFontaine seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Cuevas, LaFontaine, Fillingame

Voting Nay: None

Abstaining: None

Absent: Director Lamy, Director Adam

Other Business – Thank you to Director Les Fillingame for his 8 years of tenure on the HCUA Board.

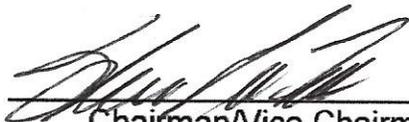
Adjourn - Motion was made by Director LaFontaine to adjourn at 5:43 p.m., Director Fillingame seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Fillingame, Cuevas

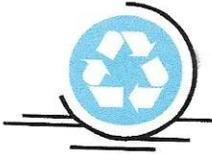
Voting Nay: None

Abstaining: None

Absent: Director Lamy, Director Adam

  
\_\_\_\_\_  
Chairman/Vice Chairman

  
\_\_\_\_\_  
Executive Director



# HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576  
Telephone 228-467-3702 • Fax 228-467-6206 • E-mail: hcua@bellsouth.net

Workshop  
Board Meeting  
June 19, 2017

Call to Order – it was established that a quorum was present and Director DeSalvo called the meeting to order at 4:31 p.m.

Attendees

*Board Members:*

Mr. Joshua DeSalvo  
Mrs. Patricia Cuevas  
Mr. Shane LaFontaine  
Mr. Scotty Adam  
Mr. James Lamy

Other

Mr. David C. Pitalo – Executive Director  
Attorney Heather Smith

Absent

Mr. Les Fillingame

Pledge of Allegiance and Silent Prayer – lead by Director LaFontaine

Request to Address the Board - None

Board Discussion Item(s)

Jackson County Utility Authority purchase of remaining pipe for \$11,000.00.  
JCUA purchase of pipe in 2016 for \$7,882.11 total amount purchased \$18,882.11.  
Information Only No Action Required

Preliminary Engineering Study for HCUA Treatment of Wastewater from Stennis Space Center. Presentation by Mr. Bill Mitchell with Brown Mitchell and Alexander, Inc. gave details on the Stennis Space Center study followed by Executive Director Pitalo with a cost and recommendations report on charging SSC for wastewater treatment and operations and maintenance. After much discussion the Board request further information before making any decisions in regards to cost and pricing for the SSC project. The Board further request that Board Attorney Smith gather comparative information from the DeSoto County Regional Utility Authority for the next monthly Board Meeting scheduled for July.

Adjourn - Motion was made by Director LaFontaine to adjourn at 5:43 p.m., Director Adam seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:  
Voting Yea: Directors DeSalvo, LaFontaine, Fillingame, Cuevas  
Voting Nay: None  
Abstaining: None  
Absent: Director Lamy, Director Adam

  
Chairman/Vice Chairman

  
Executive Director