HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206 • E-mail: hcua@bellsouth.net

Monthly Board Meeting
August 12, 2014

Call to Order - Meeting was called to order by Vice- Chairman Lili Stahler 4:36 p.m.

Attendees
Mrs. Lili Stahler
Mrs. Patricia Cuevas
Mr. James Lamy
Mr. G. W. Graham
Mr. Les Fillingame

Absent
Mr. Charles H. Johnson
Mr. David Yarborough

Pledge of Allegiance and Silent Prayer - Lead by Vice-Chairman Lili Stahler

Director Fillingame informed the Board that he will be leaving the meeting at approximately 5:15p.m., to attend the City of Bay St. Louis Council meeting.

Request to Address the Board
William Fricke, a resident of Pearlington, addressed the board with concerns on wash off in the wetlands adjoining his property and a main line that was installed prior to the Authority getting an easement on his property at Molato Drive and Kelly Drive.
Discussion: Director Pitalo stated that he would speak with the Digital Engineering on the issue of wash off into the wetlands. It was recommended by Director Fillingame to have Attorney Ladner and Executive Director Pitalo follow up with Attorney Jack Pittman on the main line easement due to prior litigation.

Board Action Items
**Acknowledgement of resignation of David Yarborough as Chairman and Director -

**Approval of Mr. Tony Wayne Ladner replacing Mr. Yarborough as representative for the Hancock County Board of Supervisors –

**Election of new Chairman – Motion made by Director Fillingame to hold on appointing new board Chairman for September board meeting.
***After a short discussion it was decided to delay making changes until Chairman Yarborough was present.*

Motion was made by Director Fillingame to approve the Resolution by HCUA and attached Engagement Letter by Butler Snow, authorizing the employment of Butler Snow as professionals in connection with the issuance of Utility System Revenue Bonds of the Authority to raise money for the purpose of the acquisition, construction, improvement, repair or extension of the Authority's system, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.
Discussion: Approval on issuance of Utility System Revenue Bonds, Director Pitalo recommended that the board allow Elizabeth Thomas from Butler Snow to speak and give a detailed accounting of the plan for the Utility System Revenue Bond which is a loan with Jason Thomas at Hancock Bank due to rates and terms being the best.

Motion was made by Director Fillingame to approve the Resolution by HCUA declaring the intention of the Authority to issue a Utility System Revenue Bond in the Not to Exceed amount of $790,000,Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Fillingame to approve the minutes of July 8, 2014 Board Meeting, Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Cuevas to approve the August 2014 Check Summaries as presented below, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$115,697.18	$139,403.50	$ 91,285.34	$-24,411.84
O & M Water	$ 18,385.33	$ 20,044.83	$ 7,143.96	$-11,124.37

Motion was made by Director Fillingame to approve the CDBG Request for Cash in the amount of $680,327.85, Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.
Discussion Request for Cash: The amount $678,656.60 read by Vice-Chair Stahler was incorrect and corrected by HCUA Office Manager Salina Perniciaro, these records reflect the corrected total.

Motion was made by Director Cuevas to approve the spread on the minutes the letter from MDEQ concerning the forgiveness of the SRF loan. Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Cuevas to approve the TESI contract concerning Jourdan River Shores WWTP decommissioning, Director Lamy seconded the motion; it was voted and carried with a unanimous vote.
Discussion Decommissioning Jourdan Rivers Shores WWTP: Board Attorney Heather Ladner gave details on the decommissioning with everything being in legal order with TESI and the Kiln Utility Authority both signing documents coming to terms on the cleaning and payment.

Motion was made by Director Fillingame to approve the Payment Request No. 30, S6 CIAP Kiln Sewer Connection Project, and MSCIAP Project No. MS.R.771-2, in the amount

of $3,253.40, contingent on approval by the Mississippi Department of Marine Resources and Board Attorney Ladner. This pay request includes invoices from A. Garner Russell & Assoc. for $2,362.40 and Brown, Mitchell & Alexander, Inc. for $891.00. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.
Discussion: it was brought to the board's attention by Engineer Kevin Mullens of Brown, Mitchell & Alexander, that the total was incorrect on agenda which read $13,253.40 and was corrected.

Motion made by Director Lamy to approve Payment Application No. 1, S4 CIAP Pearlington Sewer Connection Project in the amount of $760.00, contingent on approval by the Hancock County Board of Supervisors, Mississippi Department of Marine Resources and Board Attorney Ladner. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Lamy to approve Payment Application No. 2, S4 CIAP Pearlington Sewer Connection Project in the amount of $36,658.98, contingent on approval by the Hancock County Board of Supervisors, Mississippi Department of Marine Resources and Board Attorney Ladner. Director Fillingame seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Fillingame to approve Change Order No. 2 to W8-Bayside Park Water Distribution System, Phase 3 and W4 & S4 Pearlington Water & Sewer Completion Project in the additive amount of $5,560.00 (W4 (CDBG) $3,620 & S4 (CIAP) $1,940), contingent on approval by the Mississippi Department of Marine Resources, MDEQ, Hancock County Board of Supervisors and Board Attorney Ladner. This change orders adds items to the contract that were not included in the bid but are necessary to complete the work. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Fillingame to approve the Certificate of Substantial completion for work order 2008-07/W7-02 to the 2008-07 construction contract with Necaise Bros. Construction as of July 23, 2014, contingent on approval by MDEQ and Board Attorney Ladner. This date will begin the one (1) year warranty period for the work completed along Lakeshore Rd and the Hwy 603 Waveland Connection at Lowe's. Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Lamy approve the Certificate of Substantial completion for work order 2011-13/W7-02 to the 2011-13 construction contracts with SH Anthony Construction as of June 23, 2014, contingent on approval by MDEQ and Board Attorney Ladner. This date will begin the one (1) year warranty period for the work associated with the crossing of Hwy 603 at Sugarfield Rd. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Fillingame to approve the Budget Modification as presented, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

- HANCUA-01 #24

- HANCUA-02 #43
- HANCUA-03 #35

Executive Director

Approval to surplus Chevrolet 1997 2500 pickup

Motion was made by Director Fillingame to surplus the 1997 Chevrolet pickup truck due to high mileage and age of truck. Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Email concerning CDBG Request for Cash and the new MS Finance System MAGIC

Executive Director Pitalo informed the Board of the issuance of CDBG Request for Cash delayed payments due to the new MS Finance System MAGIC being behind due to computer software issues – Information only no action taken.

Draft of Jourdan River Shores closure plan

Motion was made by Director Cuevas on the draft for the Jourdan River Shores closure plan, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Approval to discontinue monitoring fire services for Western WWTP

Discussion on terminating monitor service, Board requested more information concerning insurance coverage before discontinuing monitoring services. Item was tabled for old business in the September board meeting.

Approval to pay contractor out of O/U funds until monies from bond/loan are received

Motion was made by Director Fillingame to approve payment of contractor out of the O/U funds until monies are received from the bond/loan, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Discussion/Approval of 2014-2015 FY Budget

Executive Director Pitalo made a presentation to the board and after a short discussion it was decided that a workshop was needed and was scheduled for Tuesday August 26th 4:30.

New Business

None

Old Business

None

Executive Session

None

Other Business

None

Adjourn or Recess

Motion was made by Director Graham to adjourn the meeting at 5:40 P.M., Director Cuevas seconded the motion; it was voted on and carried by a unanimous vote.

Lisi Stahler

Chairman/Vice Chairman

David C Pitcher

Executive Director

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2014-2015 Budget Workshop
August 26, 2014

Call to Order - Meeting was called to order by Vice- Chairman Lili Stahler 4:30 p.m.

Attendees
Mrs. Lili Stahler
Mrs. Patricia Cuevas
Mr. James Lamy
Mr. G. W. Graham
Mr. Les Fillingame
Mr. Steve Seymour

Absent
Mr. Charles H. Johnson

Pledge of Allegiance and Silent Prayer - Lead by Vice-Chairman Lili Stahler

Board Discussion Items
Mr. Bryon Griffith of Dewberry and Associates informed the Board there may be some funds available from the RESTORE Act to be used for the purpose of project planning. After a short discussion the Board agreed to allow Mr. Griffith to conduct a fact finding study to see if funds are available and what the Authority's requirements would be to qualify for the funds. Mr. Griffith also stated the work would be done at no charge to the Authority.

Executive Director Pitalo presented the proposed 2014-2015 Budget to the Board, after the presentation; there discussion of various budget items, but no action was taken.

The Board withdrew into Executive Session for the purpose of discussion of personnel issues, after the discussion, they left the Executive Session with no action taken.

Adjourn or Recess
Motion was made by Director Graham to adjourn the meeting at 5:40 P.M., Director Cuevas seconded the motion; it was voted on and carried by a unanimous vote.