HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206 • E-mail: hcua@bellsouth.net

Monthly Board Meeting - Corrected
August 11, 2015

Call to Order – by Chairman Fillingame at 4:34p.m.

Attendees
Mr. Tim Cameron
Mr. Joshua DeSalvo
Mr. Les Fillingame
Mr. Tony W. Ladner
Mr. Shane LaFontaine
Mr. James Lamy
Ms. Heather Ladner – Board Attorney
Mr. David C. Pitalo – Executive Director
Mr. Bill Mitchell - Engineer

Absent
None

Pledge of Allegiance and Silent Prayer – Lead by Director DeSalvo

Request to Address the Board
None

Board Action Items
Motion was made by Director LaFontaine to approve the minutes of the ***July 14, 2015 Monthly Board Meeting***, **presented as EXHIBIT A,** Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Motion was made by Director LaFontaine to approve the July 2015 Check Summaries, **presented as EXHIBIT B,** Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$120,107.79	$137,907.42	$150,195.49	$ 30,087.70
O & M Water	$ 21,289.39	$ 21,512.67	$ 8,651.47	$ -12,637.92
2014 Bond	$ 74.39			
CDBG Funds	$363,222.87			
CIAP –Kiln	$ 4,075.50			

No Request for Cash for August 2015 presented as EXHIBIT C

Motion was made by Director Lamy to approve the Pay Application No. 36, **presented as EXHIBIT D,** to the MS.R.771-2 Kiln CIAP Sewer Connection Project in the amount of $45,196.60 ($270.35 to BMA, $790.40 to AGR and $44,135.85 to Jay Bearden Construction), contingent upon approval by board attorney Ladner and the MS Department of Marine Resources, Director Cameron seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Executive Director Pitalo noted that the term "UPSTREAM WATERLINE" be stricken from this Exhibit as it does not pertain to this memorandum as it was added in error. A motion was made by Director Lamy to approve, **presented as EXHIBIT E,** ***MEMORANDUM OF UNDERSTANDING BETWEEN HANCOCK COUNTY, MISSISSIPPI AND THE HANCOCK COUNTY UTILITY AUTHORITY CONCERNING THE MAINTENANCE OF A MASTER METER AND UPSTREAM WATERLINE*** Director LaFontaine seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Executive Director
Executive Director Pitalo informed the Board that an opportunity has been made available to the Hancock County Utility Authority concerning the SRF Loan.

A motion was made by Director DeSalvo to approve sending a letter to DEQ asking for a forbearance of payment for one year allowing Executive Director Pitalo to compose and sign with Attorney Ladner adding that she would assist in writing the letter, Director LaFontaine seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Update on reports from tank inspections – Executive Director Pitalo informed the Board that the tank inspection results show the tanks in good shape having Engineer Bill Mitchell concur with the findings.

Master Plan List of Projects – BP Recovery funds – Executive Director Pitalo reminded the Board of the 26 Projects discussed in prior meetings for BP Recovery funding and suggested that they revisit said projects with a possibility of adding more along with updating the importance of the original 26. Director DeSalvo asking for a copy of the Master Plan with Executive Director Pitalo agreeing to get a copy to each Board Member.

Approval to surplus one Dell Laptop Computer Asset #1093 – a motion was made by Director LaFontaine to surplus the laptop computer, the laptop computer has been determined to have zero monetary value due to its age and condition, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

September board meeting – day after Labor Day holiday - a motion was made by Director DeSalvo to change the September board meeting to Wednesday September 9, 2015 at 4:30p.m., Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Update on projects – Executive Director Pitalo informed the Board that the Influent wet well repair – NRWWTP – repairs began 8/4/2015 with a completion date of 08/14/15. The next scheduled project being the clarifier with updates as work progresses.

Completion of CDBG projects – potential publicity – Executive Director Pitalo discussed the completion of the CDBG projects at the end of 2015 for a total of $145 million with a suggestion that the public be made aware of the improvements made in Hancock County.

Project W8 Connection Deadline – August 14, 2015 – Executive Director Pitalo speaking to Director DeSalvo and the Hancock County Water and Sewer District making them aware that no new connections should be made under this project after the August 14, 2015 date as Project W8 will be complete.

2015-2016 Budget Discussion – Discussion continued with a recess meeting called for Thursday, August 20, 2015 4:30p.m. with no action taken.

New Business
None

Old Business
Update on Water Service participation

02/10/2015 – Lengthy discussion on Water Service participation with Mayor Fillingame stating that he would like to schedule a workshop after Mardi Gras with the City of Bay St. Louis Council to discuss the options available for the City to accept water services.

03/10/2015 – After a lengthy discussion none of the previous issues or concerns were resolved. A workshop will be scheduled soon to further discuss the water service issues.

04/14/2015 – Director LaFontaine provided the Board with a handout showing how the City of Waveland's wastewater expenses have fluctuated over the past five years and issues concerning the lack of funding for the water service budget.
After a lengthy discussion, a workshop was scheduled for Thursday April 23, 2015 at 4:30 to continue discussion efforts to resolve the water service issue

05/11/2015 – Discussion on Water Service participation, cost, and water budget, Director DeSalvo mentioned the possibility of the Diamondhead Water and Sewer District being turned over to the City of Diamondhead and a possible push for them to join the HCUA as paying participants asking the Board of Supervisors for a feasibility study. The Board then made a request that Board Attorney Ladner research the proposal of each entity assuming control of all water services.

06/09/2015 – No discussion

06/30/2015 – See above – Executive Director

07/14/2015 – No discussion

08/11/2015 – No discussion

07/14/2015 - *2015-2016 Budget discussions* continued with no action taken
Approval to execute the **MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WAVELAND, MISSISSIPPI AND THE HANCOCK COUNTY UTILITY AUTHORITY CONCERNING THE TRANSFER OF A MASTER METER**, located at Rainer Street.
Attorney Ladner informed the Board she had consulted with Attorney Perniciaro-Yarborough concerning the MOU and to date the City of Waveland has not made a decision concerning operation of the master meter at Rainer Street.

Closed Session - determined not needed

Executive Session

Other Business
None

Adjourn or Recess
Motion was made by Director LaFontaine to recess at 6:30p.m., with a recess meeting scheduled for Thursday August 20, 2015 at 4:30p.m., Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Chairman/Vice Chairman

Executive Director

HANCOCK COUNTY UTILITY AUTHORITY

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Recess Board Meeting
August 20, 2015

Call to Order – by Chairman Fillingame at 4:34p.m.

Attendees
Mr. Tim Cameron
Mr. Joshua DeSalvo
Mr. Les Fillingame
Mr. Tony W. Ladner
Mr. Shane LaFontaine
Mr. James Lamy
Ms. Heather Ladner – Board Attorney
Mr. David C. Pitalo – Executive Director
Mr. Bill Mitchell - Engineer

Absent
None

Pledge of Allegiance and Silent Prayer – Lead by Director Fillingame

Request to Address the Board
None

Board Action Items
Motion was made by Director Ladner to approve the minutes of the August 11, 2015 Monthly Board Meeting, **presented as EXHIBIT A,** Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Motion was made by Director LaFontaine to approve spreading on the minutes, the letter to MDEQ concerning forbearance of the SRF Loan payment for another one year period, **presented as EXHIBIT B,** Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Executive Director

Old Business items – possibly to remove – Executive Director Pitalo asked of the Board wanted to remove any of the items in Old Business; it was decided to leave the items as is.

***EXHIBIT C** – Water Purchase Options* – Executive Director Pitalo presented the Board with several items to consider for the purchase of water. No action was taken. The item will be placed on the agenda at the September 2015 Monthly Board Meeting.

2015-2016 Budget discussion – This item was included in the Water Purchase Options discussion.

New Business

None

Old Business

Update on Water Service participation

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06/09/2015 – No discussion

06/30/2015 – See above – Executive Director

07/14/2015 – No discussion

08/11/2015 – No discussion

08/20/2015 – No discussion

MOU for City of Waveland

07/14/2015 - Approval to execute the **MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WAVELAND, MISSISSIPPI AND THE HANCOCK COUNTY UTILITY AUTHORITY CONCERNING THE TRANSFER OF A MASTER METER**, located at Rainer Street.

Attorney Ladner informed the Board she had consulted with Attorney Perniciaro-Yarborough concerning the MOU and to date the City of Waveland has not made a decision concerning operation of the master meter at Rainer Street.

08/20/2015 – No discussion

Closed Session - determined not needed

Executive Session - determined not needed

Other Business

None

Adjourn or Recess

Motion was made by Director Ladner to adjourn at 6:35p.m., with the next monthly meeting to be Thursday September 10, 2015 at 4:30p.m., Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Ladner, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Chairman/Vice Chairman

David C Petelo
Executive Director