HANCOCK COUNTY UTILITY AUTHORITY

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Monthly Board Meeting
September 9, 2014

Call to Order - Meeting was called to order by Vice- Chairman Lili Stahler 4:35 p.m.

Attendees
Mrs. Lili Stahler
Mrs. Patricia Cuevas
Mr. James Lamy
Mr. G. W. Graham
Mr. Les Fillingame

Absent
Mr. Charles H. Johnson
Mr. Steve Seymour

Pledge of Allegiance and Silent Prayer - Lead by Director Les Fillingame

Request to Address the Board
None

Board Action Items
Motion made by Director Fillingame to accept the resignation of Mr. David Yarborough as Chairman/Director and spread on the minutes the letter of resignation and the motion from the Hancock County Board of Supervisors, Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Lamy to accept Mr. Steve Seymour as representative for the Hancock County Board of Supervisors and spread on the minutes the motion from the Hancock County Board of Supervisors, Director Fillingame seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Fillingame to elect Director G. W. Graham as the new Board Chairman, Director Graham accepted, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Stahler to accept the minutes of August 12, 2014 Monthly Board Meeting with attached summary of 2014-2015 Budget Workshop, Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Stahler to approve the August 2014 Check Summaries as presented, Director Fillingame seconded the motion; it was voted on and carried with a unanimous vote.

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$160,743.24	$139,403.50	$219,053.92	$ 58,310.68
O & M Water	$ 19,276.70	$ 20,044.83	$ 8,811.30	$-10,465.30
Land Acquisition	$ 1,263.00			

Motion made by Director Fillingame to approve the CDBG Request for Cash, as presented, in the amount of $381,043.29; Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Cuevas to approve the surplus of the HP Laptop computer - Asset #1135 because it is no longer needed for public purposes and allow for the disposal of the same due to the fact that the Board has determined that the fair market value of the HP Laptop is zero due to age and condition, Director Fillingame seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Lamy to approve Pay Application #1 from The Creel Company in the amount of $78,280.00 for 16.91% of work completed on the Disinfection System Modification project, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Lamy to approve the Payment Application No. 3, S4 CIAP Pearlington Sewer Connection Project in the amount of $66,070.03, contingent on approval by the Hancock County Board of Supervisors, Mississippi Department of Marine Resources and Board Attorney Ladner, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Cuevas to approve the Change Order SCADA-07 to the Hancock County Regional SCADA System Project in the additive amount of $22,015.00 and 190 calendar day time, contingent on approval by MDEQ, Board Attorney Ladner, and the appropriate budget modification. This change orders adds items necessary to compete the installation of the SCADA equipment at the Northern Regional WWTF as well as update the required licensing; Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Motion made by Director Stahler to approve the "No Protest" Resolution concerning the 2014 Series Bond, Director Fillingame seconded the motion; it was voted on and carried with a unanimous vote.
Discussion: Director Fillingame mentioned an error in the wording on the second page of the document, Board Attorney Ladner reassured Director Fillingame that it was a typographical error and she would have it corrected.

Motion made by Director Stahler to approve the Payment Request No. 30 (revised), S6 CIAP Kiln Sewer Connection Project, MSCIAP Project No. MS.R.771-2, in the amount of $2,785.40, contingent on approval by the Mississippi Department of Marine Resources

and Board Attorney Ladner. This pay request includes invoices from A. Garner Russell & Assoc. for $2,362.40 and Brown, Mitchell & Alexander, Inc. for $423.00. The previous version of this pay application had invoices from two (2) state fiscal years and MDMR requested it be changed, Director Fillingame seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Fillingame to approve the Payment Request No. 31, S6 CIAP Kiln Sewer Connection Project, MSCIAP Project No. MS.R.771-2, in the amount of $3,326.30, contingent on approval by the Mississippi Department of Marine Resources and Board Attorney Ladner. This pay request includes invoices from A. Garner Russell & Assoc. for $2,858.30 and Brown, Mitchell & Alexander, Inc. for $468.00, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Lamy to approve the Change Order No. 3 to the W8-Bayside Park Water Distribution System, Phase 3 and the S4 & W4 Pearlington Completion Project contract with Hudson Contracting, Inc., in the additive amount of $8,500.00, contingent on approval by MDEQ, Board Attorney Ladner, and the appropriate budget modification. This change orders adds items necessary to complete the remaining water work in Pearlington, Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Executive Director

Response letters from Digital Engineering and Compton Engineering concerning letter from Mr. Bill Fricke, Executive Director Pitalo informed the Board on the progress made on the issues presented by Mr. Fricke with the follow up by Digital Engineering and Compton Engineering.

DEQ setting of completion on projects

- Easements on Project S6

Executive Director Pitalo informed the board that MDEQ is wanting to complete all projects and construction by the end of 2014 and there are some easement issues that need to be addressed with about 15 still outstanding. It was recommended by Executive Director Pitalo and Board Attorney Ladner that certified letters be mailed informing them of this time sensitive issue. After a short discussion a motion was made by Director Fillingame authorizing Attorney Ladner to prepare and send out letters to the outstanding property owners, as discussed, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Approval of water and wastewater 2014-2015 budgets

After a brief discussion of the budget by Executive Director Pitalo, Director Fillingame made a motion to approve the Wastewater budget of $2,507,732, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Discussion Wastewater:

Executive Director Pitalo inquired about using over/under funds to repair the effluent tank at Northern Region WWTP

Director Lamy suggested not replacing the open position and see how it affects the functionality of our facilities

Director Fillingame requested that the possibility of raises be placed on upcoming agendas

Discussion Water:
The Board discussed each entities responsibility to the Utility Authority by buying water Pansy Maddox with MSDOH; spoke about getting approvals to drill new wells and the cost to each entity
Executive Director Pitalo suggested that the entities consider having Rural Water come in and do a cost analysis which is free of charge
Michael Caples of Butler Snow spoke to the board on the Legislation which founded the Hancock Utility Authority and its right to charge for services
Director Fillingame suggested that the Utility Authority earmark $120,000 from the over/under funds to be used "as needed" in case of a deficit in the 2014-2015 year

Director Fillingame made a motion to approve the Water budget of $257,629 based on the ear marked over/under funds, Director Cuevas seconded the motion; it was voted on and carried by a unanimous vote.

New Business
None

Old Business
1. Monitoring service at the HCUA Western WWTP – possibly discontinue
   Motion made by Director Stahler to discontinue service, Director Fillingame seconded the motion; it was voted on and carried with a unanimous vote.

Executive Session
Attorney Heather Ladner – Land Acquisition

Executive Director Pitalo – W6-Kiln Water Distribution System Phase II; Kiln Sewer Phase IV – Contractor Issue

Motion made by Director Fillingame to consider going into Executive Session to discuss Land Acquisition and W6-Kiln-Water Distribution System Phase II, Director Cuevas seconded the motion; it was voted and carried with a unanimous vote.

Motion made by Director Fillingame to go into Executive Session, Director Stahler seconded the motion; it was voted and carried with a unanimous vote.

Motion made by Director Fillingame to leave Executive Session, Director Cuevas seconded the motion; it was voted and carried with a unanimous vote.

No action was taken during executive session.

Other Business
A motion was made by Director Fillingame to approve the fair market value offers, based on said information, in the amounts indicated in each file on the parcels shown on the ***attached one page(s)***, and to allow Attorney Heather Ladner and Executive

Director Pitalo to review, recommend and proceed with FMVOs as needed to avoid delays in the project, Director Stahler seconded the motion; it was voted on an it carried by unanimous vote.

Motion was made by Director Cuevas to accept the letter from SH Anthony requesting that the scope of work from Bayou LaCroix to Central Avenue be removed from the W-6 Kiln Water Distribution System, Phase 2 S6-Kiln Sewer Collection System, Phase 4 Project, Director Fillingame seconded the motion; it was voted on and carried by a unanimous vote.

Motion was made by Director Fillingame to remove the scope of work from Bayou LaCroix to Central Avenue from the
W-6 Kiln Water Distribution System, Phase 2 S6-Kiln Sewer Collection System, Phase 4 Project construction contract with SH Anthony, Inc. through a change order drafted by the Authority engineer, Director Cuevas seconded the motion; it was voted and carried with a unanimous vote.

Motion was made by Director Cuevas to grant a change order to the Necaise Brothers Construction Company's current contract, Term Bid 2008-07, the scope of work removed from add the work removed from SH Anthony on the W-6 Kiln Distribution System, Phase 2 and S6-Kiln Sewer Collection System, Phase 4 Project contingent on approval by MDEQ, Board Attorney Ladner, Board Engineer Mitchell, and the appropriate budget modification. This change orders adds items necessary to complete the remaining sewer work on the W-6 Kiln Water Distribution System, Phase 2 S6-Kiln Sewer Collection System, Phase 4 Project,, Director Lamy seconded the motion; it was voted and carried by a unanimous vote.

Adjourn or Recess

Motion was made by Director Graham to adjourn the meeting at 6:25 P.M., Director Cuevas seconded the motion; it was voted on and carried by a unanimous vote.

G.W. Graham Sr.
Chairman/Vice Chairman

David C Pitalo
Executive Director