



HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Minutes Monthly Board Meeting December 6, 2017

Call to Order – it was established that a quorum was present and Director DeSalvo called the meeting to order at 4:30 p.m.

Attendees

Board Members:

Mr. Scotty Adam
Mr. Shane LaFontaine
Mr. Josh DeSalvo
Mr. Farron Hoda

Other

Mr. David C. Pitalo – Executive Director
Mrs. Heather Smith – Board Attorney

Absent

Mr. James Lamy
Mrs. Patricia Cuevas

Pledge of Allegiance and Silent Prayer – Lead by Director Adam

Request to Address the Board - None

Board Action Items

Motion was made by Director Adam to approve the November 2, 2017 minutes as presented as EXHIBIT A – Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Adam, LaFontaine, DeSalvo, Hoda
Voting Nay: None
Abstaining: None
Absent: Director Lamy, Director Cuevas

Monthly Board Meeting – December 6, 2017

Motion was made by Director LaFontaine to approve the November 2017 Docket as presented as EXHIBIT B – Director Hoda seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors LaFontaine, DeSalvo, Hoda
 Voting Nay: None
 Abstaining: Director Adam
 Absent: Director Lamy, Director Cuevas

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$ 109,328.30	\$142,230.37	\$ 143,625.19	\$ 34,296.89
O & M Water	\$ 15,261.18	\$ 18,507.60	\$ 17,739.59	\$ 2,478.41

**Director Scotty Adam abstaining from approval of all Dockets as a relative is employed by the HCUA.*

A motion was made by Director Hoda to appoint Director Josh DeSalvo and Director Shane LaFontaine to the 2018 Audit Committee. Director Adam seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors LaFontaine, DeSalvo, Hoda, Adam
 Voting Nay: None
 Abstaining: None
 Absent: Director Lamy, Director Cuevas

A motion was made by Director LaFontaine to approve the surplus of one Gast Vacuum Pump with Asset #1109 determined to be of no value to the HCUA as the item is beyond repair. Director Adam seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors LaFontaine, DeSalvo, Hoda, Adam
 Voting Nay: None
 Abstaining: None
 Absent: Director Lamy, Director Cuevas

A motion was made by Director Adam to make an Amendment to the Agenda for the 2017 HCUA Over/Under and table for the January Board meeting. Director LaFontaine seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors LaFontaine, DeSalvo, Hoda, Adam
 Voting Nay: None
 Abstaining: None
 Absent: Director Lamy, Director Cuevas

Motion was made by Director LaFontaine to make an Amendment to approve the invoice for Fountain CPA in the amount of \$8,170.00 for the completion of the 2017 HCUA Audit with exception of the GASB68 report which is currently underway. Director Adam seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors LaFontaine, DeSalvo, Hoda, Adam
 Voting Nay: None
 Abstaining: None
 Absent: Director Lamy, Director Cuevas

Executive Director

Motion was made by Director Hoda to move forward in securing funding for the Stennis Space Center Project if money from the State were to come available for the project as discussed. Director Adam seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors LaFontaine, DeSalvo, Hoda, Adam
Voting Nay: None
Abstaining: None
Absent: Director Lamy, Director Cuevas

Lift Station Improvements – Cleanout at Bayou Coco Road – Information Only No Action Required

Motion was made by Director LaFontaine to amend the agenda and send a letter to the KUFDD on the repairs needed at the Bayou Coco Road location with an estimated cost of \$3,000.00, as a request for payment for these necessary repairs. Director Hoda seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors LaFontaine, DeSalvo, Hoda, Adam
Voting Nay: None
Abstaining: None
Absent: Director Lamy, Director Cuevas

Quote for cleanout on line going to Oxidation Ditch - \$16,000.00 – Information Only No Action Required

Letter of no Objection – The Courtyards at Dunbar – Information Only No Action Required

A motion was made by Director Hoda to discontinue paying HCUA Water Operator Sean Henton for HCWSD Water Operator Training as the HCWSD feels training is no longer necessary and the HCUA has no additional funding to continue paying for these services. Director LaFontaine seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors LaFontaine, DeSalvo, Hoda, Adam
Voting Nay: None
Abstaining: None
Absent: Director Lamy, Director Cuevas

KSB pump clogging – It was recommended that Executive Director Pitalo draft a letter to the City of Waveland concerning the dumping of the City pump truck with regards to clogging issues of the pumps at the SRWWTP to also include concerns with the clean out of the North ditch that adjoins the SRWWTP. A copy will be forwarded to all Board members to review.

Executive Director Pitalo reviewed the Service agreement with ProComputers for IT support and has decided to continue IT Support without the service agreement provided thru ProComputers.

Contractor water line break on Kiln Delisle Road – Information Only No Action Required

Draft – Annual Financial Report for Year Ended September 2016 – Information Only No Action Required

Wastewater Report – Information Only No Action Required

Water Report – Information Only No Action Required

New Business

Director LaFontaine made a motion to have Board Attorney Smith compose a demand letter by Certified Mail to the KUFD concerning the under payment of invoices. Director Adam seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Adam, LaFontaine, DeSalvo, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Lamy, Director Cuevas

Old Business

A motion was made by Director Adam to change the HCUA Monthly Board Meetings to the first Thursday of each month at 4:30 pm. Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Adam, LaFontaine, DeSalvo, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Lamy, Director Cuevas

Closed Session - None

Executive Session - None

Other Business - None

Adjourn - Motion was made by Director LaFontaine to adjourn at 6:10 p.m., Director Adam seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Adam, LaFontaine, DeSalvo, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Lamy, Director Cuevas



Chairman/Vice Chairman



Executive Director