



HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • www.hcua.ms.gov

Minutes Monthly Board Meeting January 5, 2024

Call to Order – It was established that a quorum was present by Chairman Scotty Adam as the meeting was called to order at 8:28 a.m.

Attendees:

Board Members:

Mr. Scotty Adam

Mrs. Patricia Cuevas

Mr. Jay Trapani

Mr. Mike Favre (Phone)

Other:

Mr. David C. Pitalo – HCUA Executive Director

Mrs. Heather Smith – Board Attorney (Phone)

Absent:

Mr. Farron Hoda

Mr. Nolan Pansano

Pledge of Allegiance and Silent Prayer - Led by Chairman Adam

Monthly Board Meeting

- February 7, 2024

Request to Address the Board - None

Board Action Items

Motion was made by Director Trapani to approve items 1-7 below from the Consent Agenda. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam; Cuevas, Trapani, Favre

Voting Nay: None

Abstaining: None

Absent: Directors Pansano and Hoda

1. EXHIBIT A - Approval of minutes from December 5, 2023, Monthly Board Meeting.
2. EXHIBIT B – Approval of the minutes from December 19, 2023, Phone Conference.
3. EXHIBIT C - Approval of December 2023, check summaries as presented:

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$174,815.22	\$200,450.08	\$190,072.55	\$ 15,257.33
O & M Water	\$ 13,486.91	\$ 28,004.75	\$ 12,053.60	\$- 1,433.31

4. WRWWTF Outfall Project

- Authorization to pay RFC #24
 - Brown, Mitchell & Alexander \$14,606.00
 - Brown, Mitchell & Alexander \$11,286.00
 - Gulf Coast Solutions, LLC. \$55,104.40
 - Gouras & Associates \$6,163.50

5. Atlantic Street Sewer Project

- Authorization to approve Pay Application #10 for JLB Contractors, Inc. in the amount of \$47,464.40.
- Authorization to approve Change Order #4 for JLB Contractors in the amount of \$18,722.77.

6. Solar Energy Efficiency Project

- No Approval Request

7. Stennis Space Center Wastewater Conveyance Project

- Authorization to approve Invoice # 25509 for Brown, Mitchell & Alexander, Inc. in the amount of \$51,224.00.

End of Consent Agenda

Motion was made by Director Cuevas to approve Taylor Power Systems Inc. with a low bid of \$109,036.00 for the Generators and Automatic Transfer Switches for the Lift Stations in the Stennis Wastewater Conveyance Project. Director Trapani seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Favre

Voting Nay: None

Abstaining: None

Absent: Directors Pansano and Hoda

Executive Director

Update on the Translator Study - Information Only No Action Needed

Motion was made by Director Cuevas to approve Marcos Quintera for Janitorial Services with a \$1.00 per hour raise and overtime. Director Trapani seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Favre

Voting Nay: None

Abstaining: None

Absent: Directors Pansano and Hoda

Advanced Board Member Training Information - Information Only No Action Needed
(Reminder in the March 2024 meeting)

Project Status Update - Information Only No Action Needed

Wastewater Report - Information Only No Action Needed

Water Report - Information Only No Action Needed

New Business - None

Old Business - None

Closed Session - None

Executive Session - None

Adjourn or Recess

A Motion was made by Director Cuevas to adjourn the meeting at 8:37 a.m., Director Trapani seconded the motion, and it was voted on and carried with a unanimous vote, with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Favre

Voting Nay: None

Abstaining: None

Absent: Directors Pansano and Hoda



Chairman/Vice Chairman



Executive Director