

HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • www.hcua.ms.gov

Minutes Monthly Board Meeting February 7, 2024

Call to Order – It was established that a quorum was present by Chairman Scotty Adam as the meeting was called to order at 8:42 a.m.

Attendees:

Board Members:

Mr. Scotty Adam
Mrs. Patricia Cuevas
Mr. Farron Hoda
Mr. Nolan Pansano
Mr. Jay Trapani

Other:

Mr. David C. Pitalo – HCUA Executive Director
Mrs. Heather Smith – Board Attorney

Absent:

Mr. Mike Favre

Pledge of Allegiance and Silent Prayer - Led by Chairman Adam

Next Monthly Board Meeting

- March 6, 2024

Request to Address the Board

Frank Bordeaux with Cadence Insurance addressed the board to discuss the upcoming cost of the insurance policy that he had received up to this point and will get back with us by February 21, 2024, with any last quotes. At that point we will write a check for the insurance policy.

Motion was made by Director Cuevas to pay the total cost of the new insurance premium, taking half from the Tank Painting Fund and half from the Emergency Fund. Director Pansano seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda

Voting Nay: None
Abstaining: None
Absent: Director Favre

Board Action Items

Motion was made by Director Trapani to approve items 1-7 below from the Consent Agenda. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Favre

1. EXHIBIT A - Approval of minutes from January 7, 2024, Monthly Board Meeting.

2. EXHIBIT B - Approval of January 2024, check summaries as presented:

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$144,174.29	\$200,450.08	\$216,571.24	\$ 72,396.95
O & M Water	\$ 11,444.84	\$ 28,004.75	\$ 35,085.64	\$ 23,640.80

3. Motion to was approved to the surplus the following items determined to be beyond repair and of no value to HCUA:

- Tripp-Lite Surge Protector asset #1055
- Tripp-Lite Surge Protector asset #1021
- ISCO Composite Refrigerator Sampler Ser# 205L00862
- Back Up UPS Surge Protector asset #1443
- CISCO Router asset #1440
- Tripp-Lite Smart Pro UPS asset #142

4. WRWWTF Outfall Project

- Authorization to pay RFC #25
 - Brown, Mitchell & Alexander, Inc. \$18,644.00
 - Gouras and Associates \$17,209.50
 - Gulf Coast Solutions \$208,532.12

5. Atlantic Street Sewer Project

- Authorization to approve Pay Application #11 for JLB Contractors, Inc. in the amount of \$172,723.90
- Authorization to approve Change Order #2 from Chiniche Engineering to the Adjusted Agreement amount of \$423,260.00.

6. Solar Energy Efficiency Project

- Authorization to approve Invoice #92385 for I.C. Thomasson Associates, Inc. in the amount of \$4,956.00

7. Stennis Space Center Wastewater Conveyance Project

- Authorization to approve Invoice #25559 for Brown, Mitchell & Alexander, Inc. in the amount of \$22,000.00

End of Consent Agenda

Motion was made by Director Cuevas to approve advertisement for construction services for the Stennis Space Center Wastewater Conveyance Project. Director Pansano seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Favre

Motion was made by Director Adam to approve the Purchase and Sale Agreement for the 2 Lift Stations for the Stennis Space Center Wastewater Conveyance Project Lift Stations sites and for Executive David C. Pitalo to sign documents and cut checks. Director Trapani seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Favre

Motion was made by Director Cuevas to approve the updated contract for Lazy Magnolia Brewing Company. Director Pansano seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Favre

Motion was made by Director Cuevas to approve the agreement for the purchase of power from Coast Electric for the Stennis Space Center Wastewater Conveyance Project Lift Station sites for \$354,807.07. Director Pansano seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Favre

Executive Director

Motion was made by Director Hoda to reject all bids and readvertise for the Solar Energy Efficiency Project. Director Pansano seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Favre

Lift Station Update - Information Only No Action Taken. Director Cuevas that Kiln Utility Fire District will not pay for the Lift Station Cost until the MOU is signed.

Capacity Assessment Results - Information Only No Action Taken

Update on the Translator Study - Information Only No Action Taken

Project Status Update - Information Only No Action Taken

Recycled Material – Items sent to scrap yard and \$311.50 returned to Hancock County Utility Authority General Fund.

Wastewater Report - Information Only No Action Taken

Water Report - Information Only No Action Taken

New Business - None

Old Business - None

Closed Session - None

Executive Session - None

Adjourn or Recess

A Motion was made by Director Hoda to adjourn the meeting at 9:08 a.m., Director Trapani seconded the motion, and it was voted on and carried with a unanimous vote, with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda

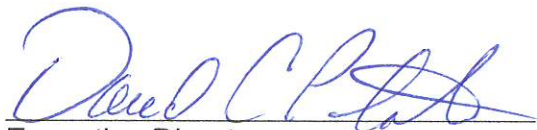
Voting Nay: None

Abstaining: None

Absent: Director Favre



Chairman/Vice Chairman



Executive Director