

HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
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Minutes Monthly Board Meeting March 6, 2024

Call to Order – It was established that a quorum was present by Chairman Scotty Adam as the meeting was called to order at 8:30 a.m.

Attendees:

Board Members:

- Mr. Scotty Adam
- Mrs. Patricia Cuevas
- Mr. Farron Hoda
- Mr. Nolan Pansano
- Mr. Jay Trapani
- Mr. Mike Favre

Other:

- Mr. David C. Pitalo – HCUA Executive Director
- Mrs. Heather Smith – Board Attorney

Pledge of Allegiance and Silent Prayer - Led by Director Pansano

Election of Officers:

Motion was made by Director Cuevas to elect Director Hoda as the new Chairman of the Board for Hancock County Utility Authority, Motion failed due to lack of second.

Motion was made by Director Trapani to re-elect Chairman Adam as the Chairman of the Board for Hancock County Utility Authority. Director Pansano seconded the motion; it was voted on and carried with a majority vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Favre

Voting Nay: Director Hoda

Abstaining: None

Absent: None

Motion was made by Director Favre to elect Director Hoda as Vice Chairman of the Board for Hancock County Utility Authority. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Favre, Hoda

Voting Nay: None

Abstaining: None
Absent: None

Motion was made by Director Adam to elect Executive Director David C. Pitalo as Treasurer/Secretary of the Board for Hancock County Utility Authority. Director Favre seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Favre, Hoda
Voting Nay: None
Abstaining: None
Absent: None

Next Monthly Board Meeting

Motion was made by Director Cuevas to change the May board meeting date from May 1, 2024, to May 8, 2024. Director Pansano seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda
Voting Nay: None
Abstaining: None
Absent: Director Favre

Request to Address the Board: None

Board Action Items

Motion was made by Director Trapani to approve items 1-7 below from the Consent Agenda. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda, Favre
Voting Nay: None
Abstaining: None
Absent: None

1. EXHIBIT A - Approval of minutes from February 7, 2024, Monthly Board Meeting.
2. EXHIBIT B - Approval of February 2024, check summaries as presented:

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$525,188.99	\$200,450.08	\$183,221.48	\$-341,967.51
O & M Water	\$ 13,794.92	\$ 28,004.75	\$ 30,223.92	\$ 16,429.00

3. Motion to approve the surplus of the following items determined to be beyond repair and of no value to HCUA:
 - HP LaserJet Printer asset tag #1463

4. WRWWTF Outfall Project

- Authorization to pay RFC #26
 - Brown, Mitchell & Alexander, Inc. \$28,110.00
 - Gouras and Associates \$4,158.00
 - Gulf Coast Solutions \$50,328.63

5. Atlantic Street Sewer Project

- Authorization to approve Invoice # 22-00123 for Chiniche Engineering & Surveying in the amount of \$10,000.00.
- Authorization to approve Pay Application #12 for JLB Contractors, Inc. in the amount of \$40,581.29.
- Authorization to approve Change Order #4 for JLB Contractors, LLC. In the amount of \$12,315.60. There will be no added cost to the contract, underused pay items will be used to cover the additional cost.

6. Solar Energy Efficiency Project

- Authorization to approve Invoice # for I.C. Thomasson Associates, Inc. in the amount of \$842.76

7. Stennis Space Center Wastewater Conveyance Project

- Authorization to approve Invoice # for Brown, Mitchell & Alexander, Inc. in the amount of \$27,500.00

End of Consent Agenda

Motion was made by Director Adam to approve the purchase of 0.944 acres in Section 23, T7S, R16W & Section 30 on Texas Flat Rd, Hancock County, MS. for the Stennis Space Center Wastewater Conveyance Project Lift Stations in the amount of \$11,386.00. Director Hoda seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda, Favre

Voting Nay: None

Abstaining: None

Absent: None

Executive Director:

Motion was made by Director Favre to approve the purchase of a new pump for the digester at the SRWWTP not to exceed \$23,000. Director Hoda seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda, Favre

Voting Nay: None
Abstaining: None
Absent: None

Use of Machine Replacement Expense: See Budget Amendment Motion

Motion was made by Director Hoda to approve amendment of the 2023/2024 FY Budget by reallocating funds to different areas where needed; See attached amendment document. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda, Favre
Voting Nay: None
Abstaining: None
Absent: None

Project List Addition: Information Only No Action Taken

Wastewater Report: Information Only No Action Taken

Water Report: Information Only No Action Taken

New Business - None

Old Business - None

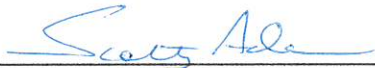
Closed Session - None

Executive Session - None

Adjourn or Recess

A Motion was made by Director Favre to adjourn the meeting at 9:07 a.m., Director Pansano seconded the motion, and it was voted on and carried with a unanimous vote, with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda
Voting Nay: None
Abstaining: None
Absent: Director Favre



Chairman/Vice Chairman



Executive Director