



HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • www.hcua.ms.gov

Minutes Monthly Board Meeting May 7, 2025

Call to Order – It was established that a quorum was present by Chairman Scotty Adam as the meeting was called to order at 8:30 a.m.

Attendees:

Board Members:
Mr. Scotty Adam
Mr. Farron Hoda
Mr. Jay Trapani
Mrs. Patricia Cuevas
Mr. Mike Favre

Other:

Mr. David C. Pitalo – HCUA Executive Director
Mrs. Heather Smith – Board Attorney

Absent: Ms. Cabrina Bell

Pledge of Allegiance and Silent Prayer - Led by Director Adam

Next Monthly Board Meeting

- June 4, 2025

Board Action Items

Motion was made by Director Favre to approve items 1-7 below from the Consent Agenda. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:

Voting Yea: Directors Adam, Hoda, Cuevas, Favre, Trapani

Voting Nay: None

Abstaining: None

Absent: Director Bell

Monthly Board Meeting May 7, 2025

1. EXHIBIT A - Approval of minutes from April 2, 2025, Monthly Board Meeting.
2. EXHIBIT B - Approval of minutes from April 22, 2025, Special Board Meeting.
3. EXHIBIT C - Approval of minutes from April 30, 2025, Special Board Meeting.
4. EXHIBIT D - Approval of April 2025 check summaries as presented:

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$163,357.83	\$223,571.42	\$226,734.15	\$ 63,376.32
O & M Water	\$ 16,112.52	\$ 30,327.83	\$ 31,124.34	\$ 15,011.82

5. Solar Energy Efficiency Project

- Authorization to approve Pay App #5 for PATH Company in the amount of \$250,240.45.
- Motion to approve Invoice #452503119 for I.C. Thomasson Associates, Inc. in the amount of \$1,616.16.

6. Oak Harbor Sewer Collection Project

- Authorization to approve Invoice #26304 for Brown, Mitchell & Alexander, Inc. in the amount of \$13,245.50.
- Authorization to approve Invoice #10470635 for Butler Snow in the amount of \$656.35.

7. Stennis Space Center Wastewater Conveyance Project

- Authorization to approve Invoice Pay App #9 for DNA Underground, LLC. in the amount of \$230,841.06.
- Authorization to approve Invoice #26303 for Brown, Mitchell & Alexander, Inc. in the amount of \$37,445.50.

End of Consent Agenda

Request to Address the Board

Motion was made by Director Adam to approve and forgive the 2023-2024 FY Over/Under report presented and discussed by Gerald W. Rigby, C.P.A., P.C. Director Hoda seconded the motion; it was voted on and carried with a unanimous vote with the Vote as follows:

Voting Yea: Directors Adam, Hoda, Cuevas, Favre, Trapani

Voting Nay: None

Abstaining: None

Absent: Director Bell

Executive Director

Motion was made by Director Adam to approve change order #1 to the repair and replacement cost contract. Director Hoda seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:

Voting Yea: Directors Adam, Hoda, Cuevas, Favre, Trapani

Voting Nay: None

Abstaining: None

Absent: Director Bell

Motion was made by Director Cuevas to approve PCO1 for the Solar Energy Efficiency Project Phase III with additional fees in the amount of \$20,000.00 for I.C. Thomasson Associates, Inc., amending the total cost to \$110,000.00.

1. The fee for "Phase III – Additional Services (Hourly NTE) Grant Assistance" in Article 5.1 shall be amended from "\$9,400.00 to \$27,400.00 totaling \$18,000.00 difference.
2. The fee for "Phase III-Additional Services (Hourly NTE)" in Article 5.1 shall be amended to add "Additional Topographic Survey" for an amount not-to-exceed of \$2,000.00. The Topographic Survey was not included in the original scope due to project non-impact of existing site stormwater drainage at the project locations. Original scope called for demolition of the existing perimeter fence on the western side of the Southern Wastewater Treatment Plant, and installation of new perimeter fencing adding additional area inside the plant grounds to accommodate maximum standoff of the solar grid from the shade effect of the trees outside the new perimeter fence. During the demolition and new installation activities, it was discovered that in the newly gained area there were significant changes in elevation that adversely affected stormwater drainage on that side of the new solar array. A topographic survey was required to determine the elevation changes and quantity of material to bring the site area to uniform elevation for adequate stormwater run-off and drainage.

3. Revised total fee for "Phase III – Additional Services" as a result of 1 and 2 above is \$82,030.00

Director Trapani seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:

Voting Yea: Directors Adam, Hoda, Cuevas, Favre, Trapani

Voting Nay: None

Abstaining: None

Absent: Director Bell

Motion was made by Director Adam to approve Resolution to purchase property from 46564 Hwy 90, LLC in the amount of \$10,000.00 for the placement of a new pump station in Pearlington and authorize the HCUA Executive Director, David C. Pitalo, to execute all closing documents and authorize payment to 46564 Hwy 90, LLC in the amount of \$10,000.00. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:

Voting Yea: Directors Adam, Hoda, Cuevas, Favre, Trapani

Voting Nay: None

Abstaining: None

Absent: Director Bell

Motion was made by Director Favre to approve the purchase of a Transfer Switch for the SRWWTP MCC-B Building Generator in the amount of \$16,450.00 with a Sole Source Purchase Letter attached. Director Hoda seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:

Voting Yea: Directors Adam, Hoda, Cuevas, Favre, Trapani

Voting Nay: None

Abstaining: None

Absent: Director Bell

Motion was made by Director Cuevas to approve the purchase of replacement parts from Fluid Process and Pumps for the Septage Receiving at the NRWWTP in the amount of \$31,600.00 to be paid from the "Capital" expense account. Director Favre seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:

Voting Yea: Directors Adam, Hoda, Cuevas, Favre, Trapani

Voting Nay: None

Abstaining: None

Absent: Director Bell

Motion was made by Director Adam to approve payment of the Property/Equipment, Inland Marine and Terrorism policies totaling \$235,824.00 but not to exceed \$240,000.00. Director Favre seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:

Voting Yea: Directors Adam, Hoda, Cuevas, Favre, Trapani

Voting Nay: None

Abstaining: None

Absent: Director Bell

Wastewater Report – Information Only / No Action Taken

Water Report – Information Only / No Action Taken

New Business – Discussion about Oak Harbor with updates given by Dax Alexander of Brown, Mitchell & Alexander, Inc.

Old Business - None

Closed Session – None

Executive Session – None

Adjourn or Recess

Motion was made by Director Favre to adjourn the meeting at 9:13 a.m.

Director Adam seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Hoda, Cuevas, Favre, Trapani

Voting Nay: None

Abstaining: None

Absent: Director Bell


Chairman/Vice Chairman


Executive Director