HANCOCK COUNTY
UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • www.hcua.ms.gov

Minutes
Monthly Board Meeting
September 3, 2025

Call to Order – It was established that a quorum was present by Chairman Scotty Adam as the meeting was called to order at 8:30 a.m.

Attendees:
Board Members:
Mr. Scotty Adam
Mr. Farron Hoda
Mr. Jay Trapani
Mrs. Cheryl Bennett
Mrs. Patricia Cuevas
Mr. Mike Favre

Other:
Mr. David C. Pitalo – HCUA Executive Director
Mrs. Heather Ladner Smith – Board Attorney

Absent: None

Pledge of Allegiance and Silent Prayer - Led by Director Trapani

Next Monthly Board Meeting

- October 1, 2025

Board Action Items

Motion was made by Director Favre to approve items 1-9 below from the Consent Agenda. Director Bennett seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:
Voting Yea: Directors Adam, Hoda, Trapani, Bennett, Cuevas, Favre
Voting Nay: None
Abstaining: None
Absent: None

1. EXHIBIT A - Approval of minutes from August 6, 2025, Monthly Board Meeting.

2. EXHIBIT B – Approval of minutes from August 12, 2025, Special Board Meeting.

3. EXHIBIT C - Approval of August 2025 check summaries as presented:

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$154,174.56	$223,571.42	$226,761.26	$ 72,586.70
O & M Water	$ 10,770.69	$ 30,327.83	$ 33,637.94	$ 22,867.25

4. Solar Energy Efficiency Project

    - Motion to approve Invoice #10489489 for Butler Snow in the amount of $2,750.00.

5. Oak Harbor Sewer Collection Project

    - Authorization to approve Invoice #26519 for Brown, Mitchell & Alexander, Inc. in the amount of $6,000.00.

6. Stennis Space Center Wastewater Conveyance Project

    - Authorization to approve Invoice Pay App #14 for DNA Underground, LLC. in the amount of $240,054.18.
    - Authorization to approve Change Order #2 from DNA Underground, LLC. in the amount of $9,600.00. This does not affect the contract price.
    - Authorization to approve Invoice #26518 for Brown, Mitchell & Alexander, Inc. in the amount of $20,505.00.

7. Motion to approve the surplus of the following items determined to be beyond repair and of no value to HCUA:

    - Dell Optiplex 3020, Asset Tag #1476

8. Motion to approve the Memorandum of Understanding between MDMR and HCUA for the Southern Regional Wastewater Treatment Facility Equipment Replacement and Improvements grant.

9. Motion to approve for advertising of Engineering Services for the Southern Regional Wastewater Treatment Facility Equipment Replacement and Improvements grant.

End of Consent Agenda

After discussion, it was recommended by the Board that the Contractor adhere to the Hancock County Utility Authority Rules and Regulations by supplying and installing the 8" line to supply the Enciente Subdivision.

Motion was made, after discussion, by Director Trapani to approve the letter of recommendation from Brown, Mitchell and Alexander, Inc. to accept the bid from DNA Underground, LLC in the amount of $2,363,046.00 for Construction of the Oak Harbor Sewer Improvement Project. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:
Voting Yea: Directors Adam, Hoda, Trapani, Bennett, Cuevas, Favre
Voting Nay: None
Abstaining: None
Absent: None

Request to Address the Board – None

Executive Director

- Discussion of transfer of Concrete Plant Lift Station – Information Only/No Action
- Transfer Switch Behind Main Office Completed – Information Only/No Action Taken
- Discussion of Future Operators – Information Only/No Action Taken
- Discussion on Transfer Switch at North Plant – A quote was given by The Mathes Group to attempt troubleshooting with no guarantee. It was requested by the Board to get a quote for a new Transfer Switch to be discussed at the next meeting.
- Project Status Report – Information Only/No Action Taken
- Water Report – Information Only/No Action Take

Motion was made by Director Adam to approve the 2025/2026 FY Proposed Budget. Director Trapani seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:
Voting Yea: Directors Adam, Hoda, Trapani, Bennett, Cuevas, Favre
Voting Nay: None
Abstaining: None
Absent: None

Motion was made by Director Cuevas to approve the 2025/2026 FY Holiday Schedule. Director Favre seconded the motion; it was voted on and carried with a unanimous vote with the vote as follows:
Voting Yea: Directors Adam, Hoda, Trapani, Bennett, Cuevas, Favre
Voting Nay: None
Abstaining: None
Absent: None

New Business –None

Old Business - None

Closed Session – None

Executive Session – None

Adjourn or Recess

Motion was made by Director Trapani to adjourn the meeting at 9:08 a.m.
Director Bennett seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:
Voting Yea: Directors Adam, Hoda, Trapani, Bennett, Cuevas, Favre
Voting Nay: None
Abstaining: None
Absent: None

Scotty Adam
Chairman/Vice Chairman

David C Platt
Executive Director